



Pathway to the Future

District Safety Committee Newsletter



Safety Committee
17/18 School Year
remaining meeting
dates:

May 8, 2018 1:30pm at
BUSD District Office

Safety Committee Goals for the 2017-2018 School Year

- Develop a prioritized Safety Committee calendar to review and implement the State and Federal required safety plans.
- Take inventory of classroom emergency red backpacks and emergency ark at each site, standardize what should be included and what should be periodically replaced.
- Update and distribute Emergency Response Guides (Flip Charts) to all BUSD Sites.
- Provide our sites with support in crisis management training.



Safety Committee Participants:

Mayra Waller, Jill Tamashiro, Virginia Pender, Kris Kamandulis, Gokcen Ceran, Anthony Alberts, Dan Norris, Esmeralda Torres, Miguel Cruz (Chair) and Thomas Carroll (Co-Chair)

Safety Committee Updates:

Playground Safety Plan

In collaboration with BUSD MOT Department, the Safety Committee has developed a Playground Safety Plan. This operating procedure is intended to protect and preserve its unsupervised public playground facilities and its users. All BUSD Maintenance, Grounds and Custodial staff will be trained in these procedures to ensure all audits are completed within designated time lines described. This program may only be accomplished through a commitment to a public playground safety program which assures that every attempt will be made to eliminate playground hazards while not totally eliminating the element of risk which is an essential part of any successful children's play and learning environment.

Control of Hazardous Energy Program (Lockout/Tagout Plan)

In collaboration with the BUSD MOT Department the Safety Committee has developed a Control of Hazardous Energy Program (Lockout/Tagout Plan). This program is provided to assist employees in complying with the requirement of 29 Code of Federal Regulations (CFR) 1910.147, as well as to provide other helpful information. The objective of this procedure is to establish a means of positive control to prevent the accidental starting or activating of machinery or systems while they are being repaired, cleaned and/or serviced. All Maintenance, Grounds, Transportation Shop employees will receive training on these procedures for required certification.

All Described Plans are available on the BUSD MOT Homepage Safety Subsection of the BUSD Website.

Emergency and Crisis Preparedness Training Update

As communicated in the Winter Safety Newsletter, School Sites and Departments have begun Emergency and Crisis Preparedness Training for the 17/18 school year. At this point four departments and five schools have completed this phase of training. All remaining schools are scheduled to have this training completed by the end of May. Training has included training on Emergency Operations Center (EOC), Incident Command System (ICS), Earthquake Preparedness and Active Shooter Incidents. The next phase of this training will include drills with participation from local law enforcement School Police Liaison Unit and Crime Prevention Unit. We certainly thank everyone's participation and contribution in order to make Berryessa a safer place for all.

Safety Committee Updates Continued: Lockdown Barricade Device

As communicated in the Summer Safety Newsletter the BUSD Safety Committee has been working hard towards the selection and recommendation of a district wide standard barricade device. This item also forms part of the Strategic Planning Committee Objective and Three-Year Goals of Enhancing our Safe Learning Environment for the 2017-2018 School Year.

Based on audits of our sites, various devices tested, and collaboration with SJPd School Liaison Unit and local surrounding school districts a recommendation for a standard lockdown barricade device has been identified. This device was approved for recommendation at the February BUSD Safety Committee meeting.

The identified device is a Two-Foot Red Metal Cam Nylon Strap (Pictures examples below). This device was selected from the various devices tested due to the following:

- This device worked with various single/double doors, various sizes of doors, and with all current door hardware in place within our district.
- This device works on interior and exterior building doors.
- Storage of this particular device was the most classroom friendly from the group tested.
- Recommended device was the most cost effective device from the group tested.
- District-Wide Installation of the hardware for use of this device is a task that can be completed with in-house maintenance staff.

Purchase of all necessary materials and installation for District-Wide implementation of this device, is estimated to be completed by the start of the 2018-2019 school year. In the meantime, the District will be proactive regarding the safety of all campuses, therefore, security measures for all sites will be brought to the District's Safety Committee's upcoming meetings for discussion and review.



Spring Cleaning Your Classroom:

Spring is in full bloom, and that means it's time to get out the cleaning supplies and spruce up your classroom. After a long winter filled with classroom chaos, your materials may have accidentally gotten shoved into places that they do not belong. Spring is the perfect time to get reorganized and give your classroom a brand new look. Here are a few spring-cleaning tips and tricks to help make your classroom shine bright, and give your students (and yourself) some new motivation to finish off the rest of the school year.

Spring Cleaning: Out with the Old

It's time to get rid of all of the things that no longer serve you and your classroom. To get started, make a few piles: Trash, keep, and give away. If you are not using it, then either give it away or trash it. Teachers tend to keep every little piece of paper thinking they will need it someday. If you haven't used it in a while, the chances are that you are not going to use it in the future. For the items and papers that you want to keep, make sure you organize them into bins or containers that are clearly labeled. Sort through all of your loose paperwork and be sure to place them into the correctly labeled bin.

Organize Everything

After you have gotten rid of the things that you no longer need, it's time to organize all of things that you do need. Make sure that you have a space and a place for everything. That means that everything must be organized into a bin, container, file, or shelf, and be clearly labeled. Use bookshelves to organize books, or place small containers filled with manipulatives or odd-shaped items onto the shelves. Use plastic crates to hold files, dress up clothes, or toys. Take a plastic three-drawer container and organize items into it. Make sure that all of the materials that you use on a regular basis are easily accessible and labeled.

Rearrange Your Classroom

Evaluate your classroom arrangement. Ask yourself if you have any furniture that you are not using that would free up some more space. Does your classroom carpet need a cleaning or do you need a new one? Does the bookshelf by the math center still serve its purpose? Look around your classroom and make a change that will suite your needs for the rest of the school year.

Clean, Clean, Clean

Now that you have thrown away what you don't need, and organized everything that you do need, it's time to clean your classroom and get rid of all of that dirt and grime that has been hiding all winter long. Experts suggest to start at the top and work your way down. That means that you should take a moment and look up at your ceiling and see where you should start. If you have any classroom projects up there, take them down. Start dusting from the top and work your way down to the floor. Dust bookshelves and cabinets, clean the windows, and wash the walls. Enlist the help of your students to dust and wipe down wherever they can reach. Create a game out of it or put on some music on and let students boogie down while they wipe down their desks.

Change Your Classroom Bulletin Boards

Keep your classroom displays current. Remove any old materials or student work from the lessons you were teaching, and put up any new student work from what students are working on right now. If the students created what you took down, then send it home with them. If they did not, then either file it away in your newly organized file cabinet, or throw it away if it no longer serves you. Create a fresh new bulletin board that correlates with the spring or what you are currently working on.

Rome Wasn't Built in One Day

Do not try and get everything done in one day. All of your dirt and clutter did not just appear, it took some time to get there, just like it will take some time to clean and organize it. Make a plan and stick to your plan. Create a schedule that works for you. For instance, on Monday, your students clean out their desks, on Tuesday you take everything off the walls, on Wednesday you put on some music and have the students wipe down everything in the classroom, and so on. Take it one day at a time.

Spring-cleaning may take some effort but is definitely worth it. Once your clutter is tackled, you will feel great, and your classroom will look great. You will feel invigorated and ready to take on anything in your clean and organized classroom.

Resource: Cox, Janelle, Spring Cleaning Your Classroom, Retrieved from www.teachhub.com/spring-cleaning-your-classroom

